



Application for the Issue of a New Zealand Gas Industry Certificate of Competence Card (COC)

Employer's Details

Name of Employer		
Employer Street Address		Note that the certificate will be sent by courier to this site address. Please do not specify a PO Box unless you can receive packages in it.
Work Phone	Work Fax	

Applicant's Details

First Name	Middle Name	Last Name
Your Home Address		Date of Birth ____/____/19____
Home Phone	Mobile	Email Address
Certificate applied for		
NZQA Number		
Gasfitter Registration Number (if applicable).		
Sign here		Date

Access of Information

In signing this application form, the details relating to your individual Certificates of Competencies (CoCs) will be made available to your company's Network owner.

Certificate of Competence (CoC) Eligibility

Please refer to the "New Zealand Gas Industry Certificate of Competency Criteria and Framework for Reticulated Gas (Natural Gas and/or LPG) Distribution & Gas Measurement System (GMS)" for information on the CoC numbers, Work Types, and the Qualifications & Network Specific Requirements.

Identification Photograph

Please provide a recent identification photograph of yourself with this application (passport style, front on, head and shoulders with no hat or dark glasses). Photographs can be electronically provided by email or on disc (jpg. format preferred), or in hardcopy such as passport style. Photographs taken with PXT capable mobile phones are acceptable, dependant on picture quality. EXITO may request a replacement photograph if deemed unsuitable. Please note the variation in CoC application cost if a hardcopy photograph is provided.

Gasfitter Registration

Please attach a copy of your current Gasfitter Registration card (if applicable).

Referee – Verification of CoC Eligibility

The following must be completed by a person who can verify/confirm that the information you have given on page 1 is correct, e.g. your manager or supervisor

Name of Referee: _____

Position: _____

Company: _____

Referee Contact Details: Work Tel: _____ Mobile _____

I attest that the information on page 1 is correct, and the photograph provided of the applicant is genuine. I am authorised by the company to make such a statement.

Referees Signature _____ Date _____

CoC Application Fees

CoC Card	Issue or Replacement
All CoC Categories	
Digital Photograph Provided	\$25.00
Passport Photograph Provided	\$35.00
Please write your cheque out to EXITO. All fees are G.S.T. inclusive	

Checklist

Please tick that you have the completed the following:

Training

I have completed the required Unit Standards
(If you are not sure check with EXITO or your manager)

Personal Details

I have completed all the details on page 1

I have enclosed a copy of my current Gasfitter Registration Card
(If applicable)

Referee Details

My 'Verification of CoC Eligibility' on page 2 has been confirmed
and signed by a Referee

Photograph Provided

I have provided a photograph of myself (electronic or hard copy)

Fees

I have enclosed a cheque for the CoC Card fee OR

Please invoice myself / company. Purchase Order # _____

Return/Questions

Please return this completed form (pages 1-3) and attachments to:

EXITO Industry Training
PO Box 8142
New Plymouth 4342
ATTN: Denise Kelly

If you have any queries please contact:

Denise Kelly
Email: denise@exito.org.nz
Telephone: 06 968 6600
Fax: 06 968 6604